



McBride Memorial Library: Readers

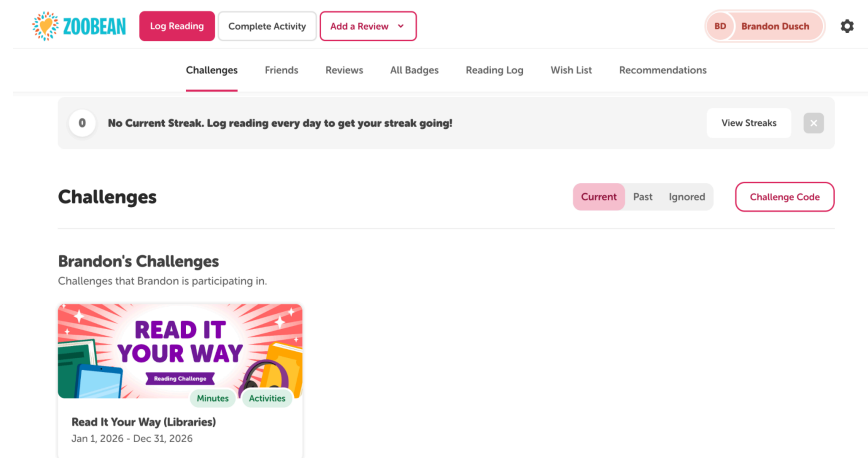
Beanstack Quick Start Guide

Welcome to Beanstack! This guide provides the essential steps for readers to manage accounts, participate in reading challenges, and log their reading sessions.

Note: The instructions below are specific to the web version of your site.

Logging in

- We encourage readers to download the [Beanstack mobile app](#) and to search for **McBride Memorial Library**.
- They can also access Beanstack at <https://mbridelibrary.beanstack.org/>



Account Creation and Logging In

1. **Sign up** by creating one account for your entire family, where one person acts as the Account Creator.
2. **Add yourself** as the first reader profile under the account creator.
3. **Add another adult or child** and sign them up for available challenges.

Editing Account Information

You can update various details from your reader view:

1. To update your Account Creator's login information, navigate to the ⚙️ gear icon and click "Edit Account."
 - From here you can update your password, username, and other account information.
2. To update individual reader information, click on the reader name in the upper right corner. Navigate to the correct reader and click "edit" next to their name.

Adding & Toggling Between Readers

1. Select your name at the top-right of the page, followed by “Add a Reader.”
 - If you have multiple readers under one account, you can **toggle between reader profiles** to ensure you are logging reading or joining challenges for the correct person.
2. Fill in the required reader information, such as age and grade.

Participating in Challenges

1. After logging in, view the available challenges and select one to **enroll**.
2. The system automatically registers you for available challenges based on your reader information (like age).
3. You can **view your overall progress** in a challenge from your dashboard.
4. If you previously ignored a challenge, you can enroll in it later from the dashboard.

Logging for One or More Readers

1. From your reader dashboard, select the “**Log Reading**” or “**Add to Log**” option.
2. You can choose to **log sessions for everyone on the account at once** or for individual readers.
3. Select the correct log type for your challenge (e.g., minutes, books, pages).
4. Fill in the required fields (such as book title or time spent reading). You can also log minutes using the **web timer**.
5. To track activities, select the “**Log Activities**” option and check off the activities you have completed.
6. You can **edit or delete a reading session** on the web from your reading log view.